

**TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
NOVEMBER 17, 2003**

The Tippecanoe County Commissioners met on Monday, November 17, 2003 at 10:00 A.M. in the Tippecanoe Room in the County Office Building. Commissioners present were: President KD Benson, Vice President Ruth E. Shedd, and Member John L. Knochel. Also present were: Auditor Robert A. Plantenga, Commissioners' Assistant Jennifer Weston, County Attorney David W. Luhman, and Secretary Pauline E. Rohr.

President Benson called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

Commissioner Shedd moved to approve the minutes of the November 3, 2003 Regular Meeting, the November 5, 2003 Special Meeting, and the November 6, November 10, November 12, and November 14, 2003 Executive Meetings as distributed, seconded by Commissioner Knochel; motion carried.

APPROVAL OF ACCOUNTS PAYABLE VOUCHERS

- Upon the recommendation of Commissioners' Assistant Weston, Commissioner Knochel moved to approve the Accounts Payable Vouchers as submitted for the periods ending November 7, 2003, November 14, 2003, and November 17, 2003, seconded by Commissioner Shedd; motion carried.

HIGHWAY: Executive Director Mark Albers

CHANGE ORDER #1: Schneider Corp.: South River Rd. Shoulder Widening Project

Mr. Albers requested approval of Change Order #1 for the Shoulder Widening Project on South River Rd. for an additional \$12,300 to bring the total Road Design Fee to \$58,300:

- * To correct inadequate sight distance issues at the intersection with Sharon Chapel Rd.
 - * Address road base failure, inadequate drainage, and sight distance with full depth pavement and profile adjustment.
- Commissioner Shedd moved to approve Change Order #1 with the Schneider Corp. and authorize the President to sign, seconded by Commissioner Knochel; motion carried.

WARRANTY DEED, Parcel 11: CR 200 N Project

TEMPORARY GRANT OF RIGHT OF WAY, Parcel 11A: CR 200 N Project

Mr. Albers submitted for acceptance the following Warranty Deed for Parcel 11 and Temporary Grant of Right-of-Way for Parcel 11A for the CR 200 N Project.

Key #112-00700-0590: Parcel 11 & Parcel 11A; A part of the SW fractional $\frac{1}{4}$ of Sec 7, Twp 23 N,
R 3 W of the second principal meridian in Perry Twp from Hayden J. &
Patricia L. Guard.

- Commissioner Shedd moved to approve the Warranty Deed and Temporary Grant of Right-of-Way for the CR 200 N Project, seconded by Commissioner Knochel; motion carried.

TEMPORARY GRANT OF RIGHT OF WAY, Parcel 15A: South River Rd. Project

Mr. Albers submitted for acceptance the following Temporary Grant of Right-of-Way for Parcel 15A for the South River Rd. Project.

Key #132-02900-0500

Key #132-02900-0290: Parcel 15A; A part of the NE ¼ of Sec 28, Twp 23 N, R 5 W of the second principal meridian in Wabash Twp from Ronald E. & Terrie L. Kuklenski.

- Commissioner Shedd moved to approve the Temporary Grant of Right-of-Way for the South River Road Project, seconded by Commissioner Knochel; motion carried.

CERTIFICATES OF INSURANCE

- ♦ Indiana Insurance Company for Kenneth D. Ade Const., Inc., Ken Ade.
- ♦ Harleysville Mutual Company for Interstate Road Markings Corp. and Interstate R.
- ♦ Indiana Insurance Company for JKG Enterprises Inc.
- ♦ Indiana Insurance Company for Dream Weaver, Cort J. Sears-Massey DBA.
- ♦ Selective Insurance company, Accident Fund Company for United Consulting Engineers Inc.

SUBDIVISION VARIANCE: Robbins SD

- Commissioner Shedd moved to hear and approve the Robbins Subdivision Variance request, seconded by Commissioner Knochel.

The petition states a request for a variance to waive the required half-width road improvements to the CR 500 S frontage. Since no one was present to represent the petitioner, Area Plan Assistant Director Sallie Fahey explained that this is a major subdivision because no parent tract rights are left.

If this variance is approved, Highway Executive Albers said the Highway Department will require approximately \$5,000 from the petitioner for use when then the road is improved.

- Commissioner Shedd moved to table the request until the petitioner or his representative is present, seconded by Commissioner Knochel; motion carried.

HEALTH DEPARTMENT: Mosquito Control Update: Executive Assistant Ron Cripe

Mr. Cripe introduced the Health Department's new Environmentalist RJ Beck who worked with Dr. John Mac Donald, a retired Mosquito Biologist from Purdue University, who volunteered to help control the County's mosquito population to prevent West Nile Virus. Mr. Cripe thanked Ron Noles, Chief Environmentalist, and Dr. Wendell Riggs, Health Officer, for their support.

Mr. Beck reported that he and Dr. Mac Donald held meetings in early May with Lafayette and West Lafayette Street & Sanitation Departments, Tippecanoe County Parks Department, local business owners, and others to facilitate lines of communication regarding trouble areas for mosquitoes in the County. They distributed 24,000 educational fliers to homeowners on ways to prevent West Nile Virus. Adult mosquito surveillance held one night per week at 6 traps in the County netted approximately 4,900 mosquitoes that were sent to the State for testing. Surveillance was conducted at 530 sites known to hold standing water. Mr. Beck reported test results in July showed no human positive results for West Nile Virus but 3 mosquito pools, 1 juvenile bird and 1 dead Blue Jay tested positive.

Dr. Mac Donald expressed his appreciation for the support from the Health Department's staff and praised Mr. Beck as a conscientious young man who got a lot done. Dr. Mac Donald said they were pro-active against West

Nile Virus with information, education, and prevention. Education of the public helped alter behavior around known mosquito sites.

Mr. Cripe presented a plaque in appreciation of the hours Dr. Mac Donald volunteered to the development of an Integrated Mosquito Control Program thereby helping to reduce the risk of mosquito borne disease to the citizens of Tippecanoe County. Dr. Mac Donald responded it was fun and he hopes they invite him back.

PUBLIC HEARING: Ordinance 2003-46-CM: Vacate a Portion of a Public Way: Ross Road

Ordinance 2003-46-CM will appear in its entirety in the Ordinance and Resolution Book in the County Auditor's Office.

Representing the joint petitioners, Ivy Tech State College and the City of Lafayette, Attorney Joe Bumbleburg requested the vacation of the portion of Ross Road from north of the concrete bridge to Brady Lane.

Mr. Albers said the bridge was virtually abandoned due to the lack of structural integrity after the 1999 vacation of the northern portion of Ross Road by the City of Lafayette. He agreed the County should totally relinquish the bridge with this vacation request to eliminate any further liability for the County.

- Commissioner Shedd moved to approve Ordinance 2003-46-CM, seconded by Commissioner Knochel.

Auditor Plantenga recorded the vote:

KD Benson	Yes
Ruth Shedd	Yes
John Knochel	Yes

- The motion to approve Ordinance 2003-46-CM passed 3 – 0.

COUNTY EXTENSION: Agent Bryan Metzger

Mr. Metzger asked the Commissioners to consider appointing a committee to update the 20 year plan for the Fairgrounds. He said most of the previous plan has been implemented except the remodel of the Home Ec Building. He also suggested a review of the rental rates that were revised two years ago. Mr. Metzger wondered if the County contracts with Waste Management because said he talked to another trash/waste company that may be able to provide the service for less. Commissioner Knochel responded the County does not. Attorney Luhman advised Mr. Metzger to implement a Request for Proposals (RFPs) to determine the best rate.

RESOLUTION 2003-35-CM: Authorizing Employer Participation in the Pick-Up of Additional Employee PERF Contributions: Human Resources Director Frank Cederquist

Resolution 2003-35-CM will appear in its entirety in the Ordinance and Resolution Book in the County Auditor's Office.

Mr. Cederquist explained that, due to an IRS change, employees may increase their contribution to their annuity savings account (PERF) to 10% on a pre-tax basis. This resolution authorizes the County (employer) to pick-up and pay the additional employee contribution. Mr. Cederquist stressed that, once an employee makes this decision, it cannot be revoked. He noted that the employer's share will not increase.

- Commissioner Shedd moved to approve Resolution 2003-35-CM, seconded by Commissioner Knochel; motion carried.

Commissioner Shedd asked Mr. Cederquist to e-mail this information to County employees.

RESOLUTION 2003-36-CM: Offering Health Insurance to Retirees between the Ages of 55 and 65: Human Resources Director Frank Cederquist

Resolution 2003-36-CM will appear in its entirety in the Ordinance and Resolution Book in the County Auditor's Office.

Attorney Luhman summarized the County will offer Health Insurance to retirees between the ages of 55 and 65 beginning January 1, 2004. To qualify, the employee must have 15 years of creditable service time with PERF or Sheriff Pension and have 20 years of full-time service with a public entity with the last ten years being consecutive. At age 55, the County will contribute \$3,000 to the retirees' insurance and decrease that amount \$300 each year until age 65.

Auditor Plantenga reported that, as of July, 18 employees paid from the General Fund qualify. He asked what fund will pay if the employee is paid from a grant. Attorney Luhman responded the employee will be paid from the General Fund unless the grant will pick up the cost.

Commissioner Knochel asked if this will be retro-active for those who have already retired. Mr. Cederquist responded it will be effective from January 1, 2004 forward.

- Commissioner Shedd moved to approve Resolution 2003-36-CM, seconded by Commissioner Knochel; motion carried.

CASA: Director Coleen Hamrick

Mrs. Hamrick requested a change in status for the Attorney and Office Manager for 2004. She wants to change the Attorney from Regular Part-time (30 hours & benefits) to Part-time (no benefits) and the Office Manager from Part-time to Regular Part-time. She said extra money from the attorney will pay the additional amount needed for the Office Manager.

Commissioner Shedd said she would like Wagner, Irwin, and Scheele (WIS) to examine the job descriptions to determine if they are consistent. Mr. Cederquist responded he is confident he can get a response from WIS by the December 1st meeting.

- Commissioner Shedd moved to table this request until 10:00 A.M., Monday, December 1, 2003, seconded by Commissioner Knochel; motion carried.

PROFESSIONAL SERVICES AGREEMENT: The Schneider Corp.: MITS Executive Director Diane Hawkins & E-911 Director Capt. Mark Kirby

Mrs. Hawkins explained this Agreement with The Schneider Corp. is to clean up the address data layer for GIS and E-911. Capt. Kirby said they currently use US Census maps but they are not accurate. His department cannot effectively update the information due to a lack of staff and expertise. As part of phase 2 of the Wireless 911 Project, he said money for the mapping as well as maintenance of the maps will be reimbursed 100% by the State. They expect the project will take 3 months.

- Commissioner Shedd moved to approve the Professional Services Agreement with The Schneider Corp. for the GIS Address Data Layer Project, seconded by Commissioner Knochel; motion carried.

Mrs. Hawkins announced the GIS Open House will be from 1:00 P.M. to 3:00 P.M., Wednesday, November 19, 2003 in the Tippecanoe Room.

INTERLOCAL AGREEMENT: Tippecanoe County/Purdue University: Public Safety Radio System: Sheriff William "Smokey" Anderson & E-911 Director Capt. Mark Kirby

Attorney Luhman summarized the purpose of the Agreement is to reflect the fact that, in connection with the Simulcast Wireless upgrade of the E-911 System, there will be a transmitting/receiving tower located on the Purdue University Campus to allow coverage of the campus as part of the County's 911 System. Purdue University will share in the cost by contributing \$904,001 for acquisition of additional equipment. The County and Purdue will cooperatively maintain the equipment and sites on campus.

- Commissioner Shedd moved to approve the Interlocal Agreement between Tippecanoe County and Purdue University for the Public Safety Radio System, seconded by Commissioner Knochel; motion carried.

APPOINTMENT: Public Defender Commission

- Commissioner Shedd moved to appoint County Councilman Jeff Kemper as the Commissioners' representative on the Public Defender Commission, seconded by Commissioner Knochel.

Commissioner Knochel said if Councilman Kemper cannot attend a meeting, he would like a Commissioner attend in his place.

- The motion carried.

REPORTS

Reports from Mail & Duplicating and Veterans Services are on file in the Commissioners' Office for review.

ADJOURNMENT

- Commissioner Shedd moved to adjourn, seconded by Commissioner Knochel; motion carried.

Robert A. Plantenga, Auditor